

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
August 26, 2024**

The regular meeting of the City of Northfield Council was held on Monday August 26, 2024 via Zoom.

Council members attending: Clark Rhea, Brandon Smith, Sharon Berger, Tim Martin, and Tracy Walker

Council members absent: Steve Levy

City officials present: Police Chief Tom David, City Engineer Adrian Oliver, Treasurer Charles Veeneman and City Clerk Lucy Martin

City officials absent: Mayor Randolph Chappell

The meeting was called to order at 7:30 p.m. by Council Member Tracy Walker.

MINUTES: Minutes for the July 2024 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for two months activity, June and July 2024. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

CITY CLERK

- In the process of distributing 2024 tax bills and responding to tax bill requests.

POLICE REPORT

August

Several calls for service from Northfield Neighbors most regarding traffic issues on U S 42 in the construction

- 12 Calls for service transferred over from LMPD most regarding accidents and issues with homeless solicitors
- 2 House watch checks

- 1 Subject with mental health issues transported to University hospital on a Mental Health Warrant
- 2 Attempt Suicide runs both patients transferred by EMS to area hospitals
- 4 Citations
- 2 Theft reports from area businesses (Walgreens and CVS)
- 1 Theft report of a bicycle from a neighbor but the bike was left unlocked at Kroger
- 3 Non-injury accidents only one involved a neighbor at Kroger Parking lot
- 1 Hit and Run Accident at Paul's no information to follow up on
- 3 Homeless persons relocated to a shelter
- The Flocks camera system is working, training session on Wednesday
- The department will investigate KLEEF pay for Ofc with Randy and the Treasurer

CITY ENGINEER'S REPORT

- Sidewalk repair. In progress.
- City street and stop signs to be painted and straightened. In progress.
- Striping in progress.
- 6101 Hunting request for construction.
- Baylor/Stannye need foliage trimmed for traffic visibility. Tracy is working with the homeowner and Lawnco. For safety two items were also proposed: The Mayor and engineer will walk the site and make recommendations.
 1. Add or move striping
 2. Add or move existing stop sign

OLD BUSINESS

- In Progress: Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping. Randy will talk with John Singler about a written agreement.
- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Flock Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year. A Municipal Order (#2) was approved. Cameras are up and operational. Police training scheduled for 8/27.
- Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
 - Tracy has the completed survey of the affected area to determine property line.
 - Tracy will get some cost estimates (\$75K placeholder until firm estimate received). Quotes in progress.
 - A permit will be required to proceed further.
 - Fence design to be determined after a decision is made to replace/repair parts of the fence, or to rebuild the entire fence.

- In progress: Could Northfield sponsor a citywide leaf pickup, Tracy is attempting to identify a vendor, further discussion at that point. (\$20K placeholder until firm estimate received).
Joe's lawn care proposed \$137 per house, per event. Tracy will pursue other options before moving forward.

NEW BUSINESS

- Bi-annual audit of Northfield financial records: Our previous auditor has retired. Charlie is vetting a new one for the June 2023 audit. May also be required to do an additional audit due to a requirement change.
- Digital signs: The Mayor presented the signs and their features. Pros and cons were discussed. More research on the signs is required.

PARKING LOT

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

ADJOURN

There being no further business, the meeting was adjourned at 8:10 p.m.
The next meeting of the Northfield City Council will be held on Monday, September 23, 2024.

Lucy Martin, City Clerk

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Randolph L. Chappell, Mayor City of Northfield