

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
June 23, 2025**

The regular meeting of the City of Northfield Council was held on Monday June 23, 2025 via Zoom.

Council members attending: Barbara Durbin, Tracy Walker, Steve Levy, Larry Schaefer, Trish Martin and Gay Harmon

Council members absent: None

City officials present: Mayor Randolph Chappell, Police Chief Tom David, Treasurer Charles Veeneman, City Engineer Adrian Oliver, and City Clerk Lucy Martin

City officials absent: None

The meeting was called to order at 7:30 p.m. by Mayor Randolph Chappell.

Guests: City attorney John Singler

MINUTES: Minutes for the May 2025 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity in May 2025. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

CITY CLERK

No change from last month:

Taxes collected as of today: 372 bills \$337,265.82

Outstanding: 9 bills, \$33,266.34 (5 Commercial, 4 Residential)

Total plan: 381 bills, \$370,532.57

POLICE REPORT

June

- Several calls from Northfield Neighbors most were about solicitors in the neighborhood
- 11 Calls for service transferred over from LMPD
- 5 House watch checks
- 5 Traffic stops
- 1 Report lost or stolen ID card and JCSO badge
- 1 Report attempted auto theft suspects were pursued out of the neighborhood by our night shift officer
- 2 Road rage events non-residents
- 3 Events involving persons with mental health issues nonresidents
- 1 Arrest for a warrant non-resident
- 1 Missing child found and returned home safely to the apartments
- 2 Medical runs for a senior who fell in the yard and a jogger with breathing problems
- 1 Wallet found and returned to the owner
- 1 Mailbox damaged homeowners settled on repairs
- 1 Dog running loose owner located

CITY ENGINEER'S REPORT

No update

- No new construction requests
- Stop bar painting, waiting on dry weather
- Stop signs leveled and painted, waiting on dry weather
- Barbara noted the following:
 - Street light at 2205 Northfield Drive intermittently goes off and on. The Mayor advised her to call 311, and the Chief said he would also make a call.
 - Stop sign down on US 42. The Chief said he had reported it, and the Mayor said it was a state highway issue.

OLD BUSINESS

- In progress: NF Main Entrance signage update. Tracy distributed design prototypes for review, and is getting estimates on new lighting.
- In Progress: Fence down along US42. John advised us to get the required approval from KYTC before proceeding. Tracy will continue to pursue, including contacting someone from the state (maybe Matt Bollock Chief District Engineer). John will also provide a contact.
- Lime Ridge sidewalk installation and landscaping.

- Trash/Recycling: Ecotech had the lowest cost proposal for the city. This new service will begin July 1, and residents will receive communication. The proposal includes:
 - Curbside pickup
 - Wheeled trash bins for all residents
 - Twice a week trash pick up
 - Accommodation will be made for up to 20 residents that need back door service (must be approved by the council).
- Northfield Memorials: Barbara and Gay reported the cost estimate for their project to be \$12K. Work to begin.

NEW BUSINESS

- Budget: Ordinance 25.01 and Ad Valorem Tax Ordinance 25.02 Second reading, there was a movement to vote, and both were passed.
 - The current tax rate of 0.142 will remain the same.
 - The Northfield Social budget was adjusted to \$25K.
 - The Tech budget was adjusted up to account for meeting room equipment.
 - Police expense other, the Mayor explained the expense was for required training.
 - \$20K was allocated to sidewalk expense, includes a survey and repair.
 - Northfield Memorial cost estimate \$12K was included.
 - Sanitation cost increased \$22K.
 - There was discussion of the possibility of implementing a payroll tax sometime in the future. John advised us that there are two components to the payroll tax: 1. Business License, and 2. Occupational tax. The Business License would need to be the first step. John will provide an example of a Business License agreement for our review.
- City Meeting Changes Ordinance 25.03 first reading. Second reading scheduled for July 28. It was proposed to change the meeting schedule to the first Monday of each month at 6pm. If the meeting is on a Holiday, it will be held on the following Tuesday. It was also proposed to have a regular December meeting (this is usually cancelled). The meeting location will be either 5900 or 6000 Hunting Road.
- Lumos Franchise Agreement Ordinance 25.04 second reading. There was a movement to vote, and the ordinance passed. John provided information about the project:
 - The city would appoint a designated watchdog to oversee the work.
 - Prior notice must be provided before the work begins.
 - We will have contacts from Lumos for communication.
 - We will have an encroachment agreement, and John will provide an example for us to base ours on.

PARKING LOT

- Exploration of city-wide leaf pickup.
- Trish asked if the council could do something to address abandoned properties in the city. The options given by John were as follows:
 - Create an Abandoned Property Ordinance, (City of Louisville has an existing one). This would allow us to issue a tax lien on the properties, (this would require a Code Enforcement Board).
 - Harden our city nuisance ordinance. This is to be discussed at a future meeting. He also offered to draft letters to the property owners. He will need photos of the properties, as well as information connecting the issues to our nuisance ordinance.
- Charlie suggested an increase to the insurance premium tax to increase revenue. Per John, it would require necessary paperwork sent to Frankfort 100 days prior to July 1. Therefore in March. Up for future discussion.

ADJOURN

There being no further business, the meeting was adjourned at 9:46 p.m.
The next meeting of the Northfield City Council will be held on Monday July 28, 2025.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield